

## Maumee City Schools Commonly Asked Questions

### Q&A Table of Contents

District Q&A

Maumee High School Q&A

Gateway Middle School Q&A

Wayne Trail Elementary School Q&A

Fairfield Elementary School Q&A

Fort Miami Elementary School Q&A

### DISTRICT Q&A

What is the Maumee City School District website address?

maumee.k12.oh.us

What is the district code of the PowerSchool App?

Our code is T J H Q.

Can my child go to Maumee City Schools if I don't live in Maumee?

No. We are not an open enrollment district.

How do I enroll my child?

We have centralized enrollment. Please contact Nicole Hinsey at 419-720-3260 to schedule an appointment.

Do you have summer school?

Yes. We offer a summer camp program for grades K-8. Email Stacey Snyder at [staceysnyder@maumee.k12.oh.us](mailto:staceysnyder@maumee.k12.oh.us) for information. Please contact MHS Guidance office for grades 9-12 options.

Do you have all-day kindergarten?

Yes. Fairfield and Fort Miami offer all-day everyday kindergarten for a tuition rate of \$1000. If you choose half-day only kindergarten for your child, they would attend everyday, mornings only, and there is no tuition.

What is Maumee's school district number for taxes?

The number is 4802.

What school will my student go to?

Please see our the list of street names included in Maumee City Schools at [http://cms4.revize.com/revize/maumee-city-schools/document\\_center/1\\_3elementarybus.pdf](http://cms4.revize.com/revize/maumee-city-schools/document_center/1_3elementarybus.pdf)

How do I get a copy of my transcripts?

Please use this link. <https://maumeehscounselors.weebly.com/transcript-requests.html>

### What is the dress code?

Student dress for school is a matter that is perhaps most appropriately decided by the students and parents. In general, the District's policy is that students are not allowed to dress in a manner that would detract from the educational process. Accordingly the District has adopted the following dress code for all students, and all students are expected to comply with the dress code. The purposes of the dress code are as follows: to enhance school safety, support the learning environment, promote good behavior, avoid discipline problems and prepare students for the world of work. Any student who is questionably attired will be referred to the administration and parents may be contacted if necessary. Often, the student will be requested to change into clothing more suitable for school.

For more details, please see the Maumee City Schools Parent Resources at [http://cms4.revize.com/revize/maumeecityschools/document\\_center/Dress\\_Code\\_Policy.pdf](http://cms4.revize.com/revize/maumeecityschools/document_center/Dress_Code_Policy.pdf)

### How do I create an account for lunch money?

Online payments are available through [K12paymentcenter](http://www.k12paymentcenter.com). You never have to worry about lost lunch money again. This is a secure, easy and convenient way to apply funds directly to your student's account online. For more details, please see our Food Service website link at: <https://www.k12paymentcenter.com/Default.aspx> or call Maumee City Schools Food Service at 419-893-1182.

### Why should I sign up for a parent portal account?

PowerSchool contains a portal for parents and students to view academic progress. The accounts are available to students in grades 4 – 12.

### What do I do if my child is sick?

Please contact your student's school first thing in the morning.

### What is a Model School?

Maumee City Schools has adopted the Model Schools concept for educating our students in today's learning environment. This focuses around the 3 R's of increasing rigor and relevance for all students and forming positive relationships with our students, families, and community. For more Model Schools information, you can access the website at <http://www.leadered.com/>.

## **MAUMEE HIGH SCHOOL Q&A**

Updated 7/10/18

### **Attendance:**

#### Q: How many absences are allowed before a student loses credit in a class?

A: Students are allowed 4 absences per trimester. Per Ohio HB 411, students are only permitted 12 total days of absence per school year - this equates to 4 per trimester. When this threshold is reached, the school is required to engage in truancy protocols including - but not limited to - court mediation, fines, or charges to the parent and/or student. Doctor signed medical slips should be turned into the office immediately as these can be used to mitigate the absence dates. Vacations or "convenience absences" during a school day(s) cannot be excused and - should the amount of absence days exceed 4 per trimester in the aggregate - can result in legal action per HB 411.

### **Athletics/Activities:**

#### Q: My student wants to play sports, will he need a physical?

A: Yes. A student athlete physical is good for only one calendar year.

#### Q: How do we find out when practice is going to be?

A: Call the athletic office and contact information will be provided for the coach. In addition, a copy of the current practice schedule can be requested. Also, checkout the athletic website at [www.maumeepanthers.org](http://www.maumeepanthers.org)

Q: What grades are required for participation?

A: Must pass 4 of 5 classes each trimester and maintain a minimum 1.5 GPA. This applies to ALL extra-curriculars (sports, clubs, etc.) and the competition/travel/performance components of co-curriculars (DECA, band, orchestra, etc.)

Q: Are there fees for participation in extracurricular activities?

A: Activity fees listed below are for students in grades 9-12. These fees would be collected from students wishing to participate in any school-sponsored extracurricular or co-curricular activity, such as clubs, intramurals, quiz bowl, yearbook, etc:

\$75.00 per student per year for the first child

\$50.00 per student per year for the second child in the same family

\$25.00 per student per year for third child in the same family

**Fees for 9-12 athletic teams, band, speech/debate and cheerleaders:**

\$100.00 per student per year for the first child

\$ 75.00 per student per year for the second child

\$ 50.00 per student per year for the third child

These fees cover as many sports or activities as the student wishes to participate in during any one (1) school year. Additional fees, specific to each program, can be charged on a case-by-case basis. For example, the football team could charge a fee for mandatory items such as socks, shorts and/or t-shirts and the marching band could charge a fee for shoes, team meals, charter bus rentals and/or official show t-shirts.

Q: Who should we contact regarding the sports program at MHS?

A: The athletic secretary is Michelle Greenawalt. Email her at [mgreenawalt@maumeek12.org](mailto:mgreenawalt@maumeek12.org)

Q: Which students are subject to the Random Drug Testing policy?

A: Any student in a competitive extracurricular or co-curricular as well as any student who requests a parking permit for the MHS parking lot is a candidate for random drug testing. Parents will be presented with a "Consent to Participate in Random Drug Testing" agreement in the back-to-school electronic forms. Parents whose students are involved in competitive extracurricular or co-curricular activities as well as those whose students are purchasing a parking permit must consent to test or their student will not be able to participate and/or purchase a parking pass. Parents can also elect to "opt in" their student even if the student does not purchase a parking pass or participate in a qualifying extracurricular or co-curricular.

**Communication**

Q: What is the best way for parents to stay informed about MHS events?

A: MHS makes extensive use of email blasts to parents and Mr. Dick will email out a monthly update to parents on the PowerSchool email address. It is up to the parent to make sure that MHS has a current email address that is monitored and that the sent information does not go to spam. In addition, there are 5 newsletters that are mailed home during the school year and daily school announcements can be sent to your PowerSchool registered email address if you enable this feature. Lastly, each administrator and teacher have an email address and phone extension that you can use to directly contact one of us with questions or concerns. All MHS and MHS-Penta Career Center parents can receive timely communications in this way.

Q: What channels does MHS use to communicate with parents?

A: MHS uses a combination of communication tools. Phone calls, information blasts, Twitter (@maumeeHS), Facebook, and email. The MOST USED TOOL IS EMAIL. Make sure that the email address you put into PowerSchool is up-to-date and that school emails do not go into spam.

Principal: Mr. Matt Dick ([matt dick@maumeeek12.org](mailto:matt dick@maumeeek12.org))

Assistant Principal: Mr. Scott Perrotte ([sperrotte@maumeeek12.org](mailto:sperrotte@maumeeek12.org))

Athletic Director: Mr. Matt Szyndler ([mszyndler@maumeeek12.org](mailto:mszyndler@maumeeek12.org))

### Food Services:

Q: We qualified for free/reduced lunch at our other school, will that be the same here?

A: No. You must re-apply by filling out the free/reduced lunch forms every year or when you transfer to a new school.

Q: We are applying for free/reduced lunches, how long will it take for our application to be reviewed?

A: Required to have them reviewed within 10 workdays of receipt of documentation. Students must pay or pack during the review time.

Q: How will we be notified?

A: By letter based on the address that is put on the application.

Q: How much do student lunches cost?

A: \$3.25 or \$3.50. Reduced price lunches cost \$.40 and lunches are no charge to students who qualify for free meals.

Q: How will my student pay for lunch?

A: Lunch pre-pay online at [k12paymentcenter.com](http://k12paymentcenter.com) or by check made payable to "Maumee Schools Food Service". We will accept cash. Checks or cash can be paid in the front office at MHS. We encourage all parents to sign up for [k12paymentcenter.com](http://k12paymentcenter.com) to receive notification of low balances.

Q: Are students allowed to charge?

A: Students may charge a full lunch only (no a la carte items) up to \$10. If they cannot purchase a meal due to charges, an alternative lunch will be provided. All charges must be paid by end of year.

Q: Will my student receive a lunch number and how/when will they know it?

A: Students will be informed by cashier the first time they go through lunch line.

Q: Does MHS have a breakfast program?

A: Yes. It starts at 7:15 am and promptly ends at 7:38 am. Cost is \$1.50 for regular price breakfast - \$.30 for students on reduced price meals and no charge for students who qualify for free meals.

### Fees:

Q: We didn't pay fees at our old school, will we have to pay fees here?

A: Yes, but if your student qualifies for free/reduced lunches and you fill out an "Information Sharing" form, you may also qualify for some (but not all) fee reduction. The only fees that qualify for free/reduced status are those fees required by a class. Extracurricular, co-curricular, and other non-academic fees do not qualify. A "Sharing Information" form must be completed and returned to the Food Service department to qualify for a fee reduction.

Q: What fees are collected at registration?

A: Classroom fees are NOT collected at registration. These are billed every trimester based on the courses your student takes. The following non-classroom fees are collected at registration. This list may change.

- Pay to Participate
- Season Sports Passes
- Parking Permits
- Class Color T-Shirts (there is now a parent t-shirt, as well)
- 17-18 Yearbooks
- Spirit Wear
- Band and Orchestra Fees
- Food Service Accounts

**Q: What if fees are not paid by graduation?**

A: In order for a student to participate in the commencement exercise, the students must (a) meet all state and local academic requirements for graduation, (b) have paid ALL outstanding fees & fines, and (c) not be serving any disciplinary consequences over the weekend of graduation.

**Student ID's:**

**Q: How will my new student get an ID?**

A: School pictures will be taken on **Friday, August 17 (retakes on Thursday, September 27)**. ID's will be distributed in homeroom.

**Q: What is the ID used for?**

A: Admission to MHS dances and other events.

**Q: Is there a fee for student ID's?**

A: Not for the initial issuance of an ID. Replacement ID's are \$5.00

**Lockers/Locks:**

**Q: Are students required to use lockers?**

A: No. Some students prefer to use their bookbags and do not use a locker. If your student wants to use a locker, one will be made available. If your student uses a locker, it must be secured with an approved lock.

**Q: Can I use the lock I brought from home?**

A: No, unless the lock was purchased at Gateway and is a MCS approved lock.

**Q: Where can I purchase a lock and how much do they cost?**

A: New locks can be purchased in the office for \$4.50, used locks for \$1.00.

**Q: Will the cost of a lock be covered if my lunch fees are waived?**

A: No. Locks are not covered by a fee waiver.

**Honors classes:**

**Q: My student was in honors classes at our other school, will they be in honors classes here?**

A: Maybe. Admission to the honors program at Maumee High School is based on a combination of past standardized test scores (IOWA, CogAT, WISC, ACT) and past academic performance. Your interest in the program will be referred to the honors program coordinator and the student will be contacted if accepted.

**Q: If my student does not qualify for the honors program as an incoming 9th grader, can he/she be considered later?**

A: Yes. MHS has a process of merit acceleration for the most qualified students pending class space.

**PE class:**

**Q: Will my student have to buy a uniform for PE class?**

A: No, but they must dress appropriately for PE and exercise

**Q: Will my student have to buy a lock for PE class?**

A: Used locks will be available to rent from the gym teachers.

**PE waiver:**

**Q: Does my student need to enroll in PE if he/she is in a sport or band?**

A: Students who complete 2 seasons of a MHS - not club - sport, 2 seasons of cheerleading, or 2 seasons of marching band will have the PE graduation requirement waived. Waivers are available in the guidance office.

**Transportation:**

**Q: Will my student ride a bus?**

A: Check the eligibility list by street online (district website).

**Q: What time does the Penta Career Center bus depart from/arrive at MHS?**

A: Bus leaves MHS to go to Penta at 7:25 a.m. Students on this bus should arrive at MHS no later than 7:20 a.m. Bus returns to MHS at 3:20 p.m.

**Q: Will students be transported to/from Penta Career Center on days when MHS is not in session?**

A: On days where Penta is open and MHS is closed, transportation will be provided between Penta and MHS. Students are responsible for getting to MHS in the morning to catch the bus to Penta and are responsible for getting home after being dropped off at MHS.

**Q: Who do I contact regarding questions about bus service?**

A: MCS Transportation @ 419-893-1392

### **Dress Code & Rules:**

**Q: Where is information about student dress code and disciplinary expectations?**

A: Every student receives a handbook/planner that outlines these rules.

### **Grades:**

**Q: How can I find out how my student is doing in their classes?**

A: The PowerSchool parent portal allows parents to follow student grades at all times. Keep in mind that teachers need time to update their records throughout the school year. All high school secretaries can provide you with the information necessary to create your parent portal account. GRADE CARDS ARE NOT SENT OR MAILED HOME.

### **Special Education:**

**Q: I have an IEP/MFE from my previous school district. Will my student get the same services at MHS?**

A: If you are from an Ohio school, we will accept the MFE as written. We have up to 10 days from the start of the school year to review and either accept or update the IEP to meet the needs of the student's disability here at MHS. If you are from out-of-state, we will have 10 days to review both the MFE and IEP to determine if either has to be updated or changed.

### **Health:**

**Q: My student has a health condition the school should be aware of. How can I be sure the teachers know?**

A: You may wish to discuss this with either the school nurse, Mrs. Jane Fender, or your student's guidance counselor. Medical notes can be put on the PowerSchool teacher portal.

**Q: My student needs medication during the school day. What do I need to do?**

A: Students are never permitted to carry prescription medications. Non-prescription (over-the-counter) medications can be carried under certain conditions as stated below:

1. *Prescription Medications* – Must be stored and administered in the front office in accordance with the rules stated in Board Policy 5330.
2. *Non-Prescription (over-the-counter) Medications* – Students may carry and self-administer these as long as the parent fills out the proper form (5330 F1).

### **Changes in address, phone number, custody, residency:**

**Q: I have a change in address, phone number, email address or custody. How do I make sure that the school has my new information?**

A: It is your responsibility to keep the school up-to-date in any of these changes. Contact a secretary at MHS to record updates as needed.

**Change in custody** - The documentation must be provided to the office, it must be court-stamped to be valid. This would include other court orders that would affect the student.

**Change of address** - A parent must immediately notify the school and provide required residency documents. A list of required documents can be found at

<http://www.maumee.k12.oh.us/parents/forms.php>

**Change of phone number, place of employment or email** - Call the school and provide this information to the secretary.

### Tutoring

**Q: Does MHS offer tutoring services to all students?**

A: Yes. Free, teacher-staffed, daily after-school tutoring services are offered every day from 2:40-3:40 p.m. The focus of tutoring is math.

### Graduation Information & Senior Class Information

**Q: Where can I find information about graduation and information specific to the senior class?**

A: There is a link on the Maumee High School website called "Graduation Information". All items specific to the senior class are included here.

### More Questions?

The student planner is a good source of school information and guidelines. Please review with your student and refer to this to answer many of your school-related questions. The Maumee High School office phone number is 419-893-8778.

## **GATEWAY MIDDLE SCHOOL Q&A**

### What are school hours?

The hours for Gateway Middle School students are 8:15 a.m. - 2:55 p.m.

### How do I meet with my child's teacher?

Please call the school office at 419-893-3386 to schedule a meeting with your child's team of teachers.

## **WAYNE TRAIL ELEMENTARY**

### What are school hours?

Wayne Trail's hours are 9:10 a.m. - 3:40 p.m.

### Can I walk my child to class?

For the safety of the children, we ask that you say goodbye to your child in the lobby or in the office. This also allows the teachers to be focusing on the students and on the morning tasks, rather than fielding parent questions. You are always welcome to request a call or an email from your child's teacher with any questions or concerns, or to set up a more convenient time to meet.

### What grades does Wayne Trail have?

Grades: 4 and 5 only

### What is looping?

Looping is the opportunity for students and a teacher to stay together for two years or more and share individual growth and development in all areas, such as academic, social, emotional, and psychological.

### What is the school motto?

"We strive for the next level of excellence."

### What are the school wide values?

The 5R's - "We aim to be Respectful, Responsible, Ready to learn, Resolve conflict, and Reach above and beyond."

### What are some after school activities?

Activities include the Game Club, Environmental Club, and Technology Team.

## **FAIRFIELD ELEMENTARY Q&A**

### What are school hours?

All-Day Kindergarten - 3<sup>rd</sup> Grade attend 8:55 a.m. - 3:25 p.m.

Half-Day Kindergarten attends 8:55 a.m. - 12:00 noon

Please note, if there is a two-hour delay in the morning, all kindergarten students remain at school until 3:25 p.m.

### Can I walk my child to class?

For the safety of the children, we ask that you say goodbye to your child in the lobby or in the office. This also allows the teachers to be focusing on the students and on the morning tasks, rather than fielding parent questions. You are always welcome to request a call or an email from your child's teacher with any questions or concerns, or to set up a more convenient time to meet.

### What time does my child eat lunch?

1<sup>st</sup> : 11:05 - 11:30 a.m.

2<sup>nd</sup> : 11:35 a.m. - 12 p.m.

3<sup>rd</sup> : 12:05 - 12:30 p.m.

K: 12:35 - 1 p.m.

### Can I have lunch with my child?

You may come and have lunch with your child. You will need to check in at the main office first. You may bring lunch for you and your student, or you may order a lunch from the cafeteria but you will need to call and order the lunch before 9:30 a.m., as that is when the lunch count is called in. While you are welcome to have lunch with your child, it is recommended that you limit this to no more than once a week so we may ensure that we have room for everyone.

### Where do I go at my child's dismissal time?

Dismissal time for walkers and car riders is 3:25 p.m. If you are picking your child up, please park your car and walk up to the door to get your child. This is a busy and hectic time so please be patient for the safety of the children. Bus riders will then be dismissed directly after walkers.

### Do I need to call the school if my child stays home?

We request that you call us in the morning if your child is home sick, has an appointment, or for any other absence. This not only helps us with our records, but more importantly it is for the safety of your child. If you have filled out a Convenience Absence form ahead of time, there is no need to call in the absence.

## **FORT MIAMI ELEMENTARY Q&A**

### What are school hours?

All-Day Kindergarten - 3<sup>rd</sup> Grade attend 8:55 a.m. - 3:25 p.m.

Half-Day Kindergarten attends 8:55 a.m. - 12:00 noon

Please note, if there is a two-hour delay in the morning, all kindergarten students remain at school until 3:25 p.m.

**Can I walk my child to class?**

No, we would appreciate it if you said goodbye to your child while approaching the building. Doing so helps maintain building safety and reduces distractions. This structure allows students and teachers time to focus and begin their morning routines.

Rev. 7/23/18