



Back-to-school Information 2021-22

Visit the school [district web site](#) throughout the summer.

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It's Time to Complete Maumee's Online Back-to-School Form – The back-to-school form is ready for completion. If you do not have access to a computer, the Maumee branch library has computers or you may use a computer at Gateway Middle School or Maumee High School. Access to the online registration form is through your PowerSchool Parent Portal account. **Do you need your Parent Portal login information? Call 419-893-8778 or 419-893-3386.**

There will not be a Back-to-School Registration Day this August. *KickStart* will take the place of Registration Day for K-3 families. More details about *KickStart* for each school & grade will be sent out in August!

School District Summer Office Hours – By Appointment Only

Please email a staff member whenever possible

Offices are only open by appointment.

Administration Office: Mon. – Fri. 7:30 a.m. – 3:30 p.m.

Service Center/Food Service: Mon. – Fri. 7:30 a.m. – 3:30 p.m. / Fridays 7 – 9 a.m. and 11:45 – 1:45 p.m.

Gateway Middle School: Mon. – Fri. 8 a.m. – 2 p.m.

Maumee High School: Mon. – Fri. 8 a.m. – 2 p.m.

Fairfield & Fort Miami & Wayne Trail Elementary Offices: Offices closed June 14 – August 2

School District Phone Numbers

Transportation & Buildings/Grounds – 419-893-1392

Food Service – 419-893-1182
Maumee High School – 419-893-8778
Gateway Middle School – 419-893-3386
Fairfield Elementary – 419-893-9821
Fort Miami Elementary – 419-893-2201
Wayne Trail Elementary – 419-893-2851
Administration Office – 419-893-3200

First Days of School / KickStart

Friday, August 20

Fort Miami Elementary: Grades K – 3 KickStart appointments w/ parent & student attending
Fairfield Elementary: Grades K – 3 KickStart appointments w/ parent & student attending
Wayne Trail Elementary: Grade 4 with last name beginning A-M. Parents attend a 45-minute orientation meeting (if available) from 9 – 9:45 a.m. and students stay the rest of the day
Wayne Trail Elementary: Grade 5 with last name beginning A-M
Gateway Middle School: Grades 6 – 8 with last name beginning A-M
Maumee High School: 9th grade students & students grades 10-12 new to MHS & Link Leaders

Monday, August 23

Fort Miami Elementary: Grades K – 3 KickStart appointments w/ parent & student attending
Fairfield Elementary: Grades K – 3 KickStart appointments w/ parent & student attending
Wayne Trail Elementary: Grade 4 with last name beginning N-Z. Parents attend a 45-minute orientation meeting (if available) from 9 – 9:45 a.m. and students stay the rest of the day
Wayne Trail Elementary: Grade 5 with last name beginning N-Z
Gateway Middle School: Grades 6 – 8 with last name beginning N-Z
Maumee High School: Grades 9-12

NOTE: KickStart appointments for students in grades K-3 will be self-scheduled by parents and take approximately 45 minutes. A link to the scheduling portal will be sent directly to parents closer to the beginning of the school year. August 20 and August 23 are not normal school days for students in grades K-3. Students in grades K-3 will begin normal school hours (with all students attending) on Tuesday, August 24.

Tuesday, August 24

Maumee High School: All students in all grades attend
Gateway Middle School: All students in all grades attend
Wayne Trail: All students in all grades attend
Fort Miami: All students in all grades attend
Fairfield: All students in all grades attend

School Day Start & Dismissal Times

Fairfield Elementary School - (All-day Kindergarten – 3rd) 8:45 a.m. – 3:35 p.m.
(Half-day Kindergarten) 8:45 a.m. – noon

Fort Miami Elementary School - (All-day Kindergarten – 3rd) 8:45 a.m. – 3:35 p.m.
(Half-day Kindergarten) 8:45 a.m. – noon

Wayne Trail Elementary School - 4th & 5th 9 a.m. – 3:50 p.m.

Gateway Middle School - 8:15 a.m. – 2:55 p.m.

Maumee High School - 7:40 a.m. – 2:30 p.m.

School Bus Information. The [Transportation Department](#) will post bus route information on the district website as soon as it is finalized (by August 10). Routes, bus numbers, and pick-up times, and eligibility – by street address - will be included. Students may only have one pick-up and one drop-off location. **Parents do not need to register their children to ride the bus for the coming school year.** If you need assistance from the Transportation Department, you may call after August 9 because this is the date that the 2021-22 bus routes will be approved by the board of education: 419-893-1392.

Supply Lists Online. Supply lists for grades K – 12 are posted on the district website.

Paying Academic Course Fees. Fees for students will be collected by individual schools closer to the start of the school year. The same is true for the fee paid by students who participate in extracurricular activities (pay-to-participate fee). **Maumee has a flat fee schedule for students in grades K-8.** High School fees are determined each trimester by the courses students are taking. Parents will receive an invoice for fees. [Fees for grades K-8 and individual MHS courses can be found on the Back-to-School webpage.](#)

No Service Fee to Use Online Bill Pay. 2021-22 student fees can be paid online and there is not a service fee to use this option. A link to [e-Funds for Schools](#) to pay fees. Parents need their child's student number to create an account. Student number is found on the "School Info" page of your PowerSchool Parent Portal. All students in all grades have an assigned student number. If you are not able to access your Parent Portal, contact your child's school for this information. Before elementary school offices reopen in August, call 419-893-3386 or 419-893-8778 for this information.

Residency Will Be Verified. This includes Penta Career Center students. Parents of students in grades K-4 should take residency verification documents to their KickStart appointment. Detailed residency information is included at the end of this document.

Custody Paperwork Must Be Up To Date. Families with custody paperwork, including “Child Care Power of Attorney” affidavit or “Grandparent/Caretaker Authorization” affidavit, must ensure these documents have been executed and court-stamped. If anything has changed since last school year, please provide new documents to the school office of the building where your oldest child attends school.

Medications. If your child is taking a prescribed medication that needs to be given during the school day, every school year new forms must be completed by a parent and the prescribing physician. Forms can be found on the district website. Medications may be dropped off at your KickStart appointment (grades K-4). [Link to medication forms.](#)

Immunization Requirements – 7th & 12th Grade Students

Incoming 7th Graders. The Ohio Department of Health requires all 7th grade students to have received a Tdap booster shot AND a Meningitis shot before they may begin 7th grade. Proof of immunization should be provided to your child’s school over the summer. **STUDENTS WILL NOT BE ABLE TO START THE SCHOOL YEAR WITHOUT PROOF OF THESE VACCINATIONS.** Contact your child’s physician or Lucas County Health Department, 419-213-4121, for additional information.

Incoming 12th Graders. The Ohio Department of Health requires all 12th grade students to have received a Meningitis shot before they may begin the new school year. Proof of immunization should be provided to your child’s school over the summer. **STUDENTS WILL NOT BE ABLE TO START SCHOOL WITHOUT PROOF OF THIS VACCINATION.** Contact your child’s physician or Lucas County Health Department, 419-213-4121, for additional information.

District Dress Code Policy. The school district dress code policy applies to all students in kindergarten through 12th grade. The policy is posted on the Back-to-School webpage and is included in each building’s student/parent handbook.

Food Service Information. All students, regardless of family income, are eligible for a free breakfast and a free lunch each school day, for the entire year, due to continuing pandemic funding programs put in place by the USDA.

Eligibility for Fee Waivers. To determine if your family is eligible for school fee waivers and various state and federal program benefits that may be available, you must complete, sign and return a [Household Financial Information Form](#) to the Maumee City Schools Food Service Department @ 900 Gibbs St., Maumee. Instructions for applying and income guidelines are included. Use the link above to see additional details and how to get your questions answered.

MHS Athletic Department Using Online Forms - The MHS Athletic Department is now using Final Forms online forms/data management system for athletic participation. Paper forms are

no longer used. **Returning Parents/Student Athletes** – login and update forms. If you have forgotten your login information, click on “Use Support” for help. **New Parents/Student Athletes** – register at <https://maumee-oh.finalforms.com>. Forms for fall athletes must be completed before the first official day of fall practices.

Student Activity (Pay-to-Participate) Fee. The fee for students in grades 7 – 12 to participate on athletic teams, band, speech/debate team, high school show choir and cheerleading is: \$100 (1st child in a family), \$75 (2nd child), \$50 (3rd child). The fee covers as many sports and activities as a student wishes to participate in during any one school year. The school district charges an activity fee for students in grades 7 – 12 to participate in extracurricular and co-curricular activities/clubs: \$75 (1st child in a family), \$50 (2nd child), \$25 (3rd child). Students in 6th grade who wish to participate in an activity pay \$25.

Search for Children with Disabilities. School districts throughout the country are continually involved in an effort to locate, evaluate, and identify all children with disabilities from birth through age 21. Specific eligibility criteria vary with the age of the individual, but all address delays in communication, cognitive functioning, adaptive behavior, and sensory, physical and/or social/emotional development. Please call 419-893-3200 ext. 10219 if you have a child who may qualify for services from the school district.

YMCA Before & After-School Childcare Program. The YMCA offers a before and after-school childcare program for Maumee elementary-age children. For information call the YMCA: 419-474-3995.



Information & Instructions for Emergency & Critical Incidents

Maumee City Schools has emergency operation plans in place for every school building to reduce risks and prevent, prepare for, respond to, and recover from a crisis situation. Maumee Police and Maumee Fire have been active participants in creating these plans. If there is a safety-related situation at your child’s school **PLEASE DO NOT COME TO YOUR CHILD’S SCHOOL. STAY CLOSE TO YOUR PHONE AND WAIT FOR INSTRUCTIONS.** You will receive information from the district via voice message and/or text message and it may tell you to check your SchoolMessenger email for important information – so please have access to your email.

Staying away from the school, not calling the building and tying up telephone lines will help prevent risking the safety of your child and his/her classmates. Parents coming to school will hamper the movement of emergency vehicles and restrict first responders from doing their jobs to aid our students.

SchoolMessenger Notification System. During and immediately following a critical incident, Maumee City Schools will communicate with parents via our SchoolMessenger automated system. For

this reason, it is vitally important that you keep your contact information up-to-date at all times.

Misinformation Will Undoubtedly Spread Quickly. In an emergency situation, student safety must be every staff member's number one priority. Please do not trust information on social media. This is how misinformation and incomplete information is spread and can cause unnecessary concern. Information your child sends you via text message may not be accurate. The district will communicate with parents as quickly as possible as we realize you will be worried and anxious to know that your child is safe. Official information will come to parents directly from the school district via our SchoolMessenger alert system.

Permission For Others to Pick up Your Child. You are able to designate your emergency contacts in PowerSchool. You should update this information when you complete your child's back-to-school online form and as needed during the school year. If the district has to reunify children with their families from an off-site location, individuals designated as emergency contacts are the only people who will be permitted to pick up your child. You may list up to 3 individuals (in addition to parents/legal guardians). Students will only be released to individuals listed and who present with a photo ID (Parents/legal guardians must also present a photo ID).

Back-to-School Open Houses

Gateway Middle School	Wednesday, August 18	5 – 6:30 p.m.
High School	Monday, August 30	6 – 8 p.m.

Elementary schools will not have open houses this year. Parents may drop off school supplies at their child's KickStart appointment (grades K-3). Older students should take supplies to school on their first day.

Verifying Residency for the 2021-22 School Year

Homeowners. If a parent owns their home, residency will be verified by the school district using the Lucas County Auditor's website (Areis). There is no need to provide additional documentation or utility bills.

Non-Homeowners should plan to take a residency verification document to their KickStart appointment or provide it to school office where their oldest child is enrolled. This document must be a utility bill or official government document (see list below)* dated no more than 30 days before the first day of the new school year. If a parent has supplied a lease/rental agreement to the school district in the past, a new lease will not be required this school year. Parents may email an image of their utility bill/document to a building secretary. Email addresses for each building's residency secretary are listed below.

***Acceptable residency verification documents must be dated no more than 30 days prior to the first day of school and include the property address and the custodial parent's name:**


- Toledo Edison statement (not a disconnection notice)
- Columbia Gas statement (not a disconnection notice)
- Cable or internet company statement
- City of Maumee water bill
- Official document from a governmental agency (HUD, Lucas County Housing Authority, WIC, Job & Family Services)

Residency secretary at each Maumee school:

- Maumee High School, Kristy Kolacki, kkolacki@maumeek12.org
- Gateway Middle School, Karen Westrick, kwestrick@maumeek12.org
- Wayne Trail Elementary School, Linda Meek, lmeek@maumeek12.org
- Fort Miami Elementary School, Janice Every, jevery@maumeek12.org
- Fairfield Elementary School, Mindy Overmyer, movermyer@maumeek12.org

IMPORTANT LEGAL INFORMATION ABOUT SCHOOL DISTRICT RESIDENCY According to the Ohio Revised Code, a child must attend school in the district where the parent/legal guardian resides (unless approved for open enrollment) and school districts have the right to request verification of legal residency. Parents/legal guardians are responsible to verify and prove residency and to inform the school district of any address change within OR outside of district boundaries at any time. The district may request residency verification documentation throughout the school year and parents or legal guardians are required to provide requested documentation in the timeline specified in order for child(ren) to remain enrolled in school. Giving false or inaccurate information for the purpose of enrolling students is a criminal offense. If a determination is made that there was an attempt to defraud the district, Maumee City Schools will seek restitution for tuition and legal fees from the party or parties responsible. **(Tuition is determined by the State of Ohio, fluctuates annually, and is approximately \$11,600 per student.)** The school district may also file charges to prosecute and recover reimbursement for tuition as well as legal fees from the party or parties responsible.

The school district may request that a parent provide proof of residency during the school year.

 If a custodial parent/legal guardian moves out of the district during the school year, open enrollment may be an option. Contact the superintendent's office for additional information: 419-893-3200 (option 4).

COVID-19 Information

Our plans are to begin the 2021-22 school year the same way we ended last school year with COVID-19 related orders and restrictions for schools no longer in place. However, because we learned a great deal over the last year about keeping students and staff healthy, some practices will continue. We will

continue to monitor any additional guidance and mandates made by the Ohio Department of Health or the Toledo Lucas County Health Department.

- Masks will be optional for students and staff. We are currently awaiting clarification regarding the wearing of masks by students/staff while riding on our public school buses.

- There will be an assistant nurse in each elementary school for the full day. The high school and middle school will have nursing coverage as well. All nurses will continue to follow the [NURSE ALGORIGHIM](#) when students become ill at school.

- Parents are asked to always keep children home from school if they have any COVID-19 related symptoms.

- Hand sanitizer will remain in classrooms and throughout our school buildings.

- Social distancing will be practiced when practical and does not interrupt the school day.

- Bottle filling stations will continue to be used rather than drinking fountains.

- Improvements to HVAC systems in all schools are being made to continue to ensure optimum air quality.

Just like throughout the pandemic, parents will receive COVID-19 updates and information in the weeks leading up to the first day of school and then throughout the year via SchoolMessenger and school-specific newsletters/emails. Please ensure your contact information is kept updated.

Maumee High School Athletics Information

Maumee High School will sell tickets to home athletic events 100% online this year, utilizing the same system that was used last school year. At this time, we anticipate starting the fall season with full capacity at our athletic competitions but we will continue to monitor additional guidance and mandates made by the Ohio Department of Health, OHSAA, and the Toledo Lucas County Health Department.

The Northern Lakes League has increased ticket prices, which will now be the same for adults, students and senior citizens: \$7 for all varsity events (this price includes freshman and JV events when held in conjunction with a varsity event, such as a tripleheader volleyball or basketball event) and \$5 for freshman and/or JV contests when held separately from a varsity contest. For varsity football contests (both home and away), prices increase to \$10 when gates open for entry on game days.

Maumee High School will be selling year-long All-Sport Passes for both students and adults, as well as seasonal passes. Passes are on sale now. Passes and single-event tickets can be purchased through the same process as last year – maumeepanthers.org and clicking on “Tickets” in the upper right-hand corner. Depending on how many events you plan to attend, purchasing a digital pass may save money by eliminating the associated fees that come with per-event purchases.

New to parents and students this year will be the introduction of the free app *HomeTown Fan*, which was developed by the same company that managed Maumee’s digital box office last year. It is the most convenient way to search for upcoming events and manage passes and tickets for all home MHS athletic events and is available for Apple and Android phones.

Reserved seating for Maumee’s five home varsity football games is also available; please call the office at (419) 893-8778 to learn more.

Many of Maumee’s opponents will also be going 100% cashless this school year, and we hope to provide a complete list on our website as they become known. Prior to traveling to a site, we strongly advise fans to check with the school first to become familiar with their policy.

Golden Panther Cards (for senior citizens who reside in the school district) will be honored this school year and should be presented at the ticket gate for free admission. For more information about obtaining a Golden Panther Card, call 419-893-3200.