

Organizational Meeting (Monday, January 8, 2018)

Generated by Emily Borysiak on Thursday, January 25, 2018

Mrs. Wolff convened the organizational board meeting of the Maumee City Board of Education at 5:30 pm on January 8, 2018. Roll Call: Mrs. Balcerzak, Aye; Mrs. Campos, Aye; Mrs. Piechowiak, Absent; Mr. Wiley, Aye; Mrs. Wolff, Aye.

Jennifer Campos and Mrs. Wolff were sworn in as the newly elected Maumee City School District Board of Education members.

18-01-01 Election of Board President

It was moved by Mr. Balcerzak and second by Mrs. Campos that the Board elect Mr. Wiley as President for the 2018 calendar year.

Roll Call: Balcerzak, Aye; Campos, Aye; Wiley Aye; Wolff, Aye. The president then declared the motion carried.

18-01-02 Board Vice President Election

It was moved by Mr. Wiley and second by Mrs. Wolff that the Board elect Mrs. Balcerzak as Vice President for the 2018 calendar year.

Roll Call: Wiley, Aye; Wolff, Aye; Balcerzak, Aye; Campos, Aye. The president then declared the motion carried.

18-01-03 Board Meeting Dates 2018

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board set its regular and special monthly meeting dates, times and locations for the year 2018.

January	082nd Monday Organizational Meeting
	224th Monday Regular Meeting
February	122nd Monday Work Session
	264th Monday Regular Meeting
March	122nd Monday Work Session
	264th Monday Regular Meeting
April	9 2nd Monday Work Session
	305th Monday Regular Meeting
May	7 1st Monday Work Session
	213rd Monday Regular Meeting
June	112nd Monday Work Session
	254th Monday Regular Meeting
July	9 2nd Monday Work Session
	234th Monday Regular Meeting
August	132nd Monday Work Session
	274th Monday Regular Meeting
September	102nd Monday Work Session
	244th Monday Regular Meeting
October	082nd Monday Work Session
	224th Monday Regular Meeting
November	051st Monday Work Session
	264th Monday Regular Meeting
December	102nd Monday Regular Meeting

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye.

18-01-04 Establish Service Fund

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board have a service fund be established for this district in the amount of \$20,000.

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye.

18-01-05 Ohio School Boards Association Dues

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board authorize the payment of the 2018 Ohio School Boards Association dues in the estimated amount of \$7,499 for the Briefcase subscription (electronic version), and \$250 for the renewal of the Virtual Transportation Supervisor and \$150 for the School Management News subscription, for a total cost of \$7,899.

Roll Call: Wolff, Aye; Balcerzak, Aye; Campos, Aye; Wiley, Aye. The president then declared the motion carried.

18-01-06 Legal Assistance Fund

It was moved by Mr. Wiley and second by Mrs. Campos that the Board approve the payment of \$250.00 to the OSBA Legal Assistance Fund Consultant Service pursuant to O.R.C. Section 3313.171 for January 1, 2018, through December 31, 2018.

Roll Call: Wiley, Aye; Campos, Aye; Balcerzak, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-07 Facsimile Signatures

It was moved by Mrs. Campos and second by Mr. Wiley that the Board approve the use of a facsimile signature of the Treasurer on all school district warrants, payroll checks, and purchase orders and a facsimile signature of the Superintendent on purchase orders.

Roll Call: Campos, Aye; Wiley, Aye; Balcerzak, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-08 Legislative Liaison

It was moved by Mrs. Wolff and second by Mr. Wiley that the Board appoint Mrs. Balcerzak as Legislative Liaison to the Ohio School Boards Association for 2018.

Roll Call: Wolff, Aye; Wiley, Aye; Balcerzak, Aye; Campos, Aye. The president then declared the motion carried.

18-01-10 Resolution Authorizing the Superintendent to Accept Resignations/Retirements

It was moved by Mrs. Wolff and second by Mrs. Campos that the Board approve the following resolution authorizing the Superintendent to accept resignations / retirements, effective January 8, 2018 through January 15, 2019.

RESOLUTION AUTHORIZING THE SUPERINTENDENT TO ACCEPT RESIGNATIONS / RETIREMENTS

WHEREAS, the Board of Education of the Maumee City Schools District deems resignations / retirements to be effective once received and accepted by the Superintendent; therefore

BE IT RESOLVED, that the Board hereby authorizes the Superintendent to accept and acknowledge in writing resignations / retirements which have been submitted by employees in writing during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; and

BE IT FURTHER RESOLVED that the authorization provided by this resolution shall commence on January 8, 2018 and remain in effect through January 15, 2019.

Adopted January 8, 2018. Attest: _____
Treasurer

Roll Call: Wolff, Aye; Campos, Aye; Balcerzak, Aye; Wiley, Aye. The president then declared the motion carried.

18-01-11 Approval And Signing Of The Board Of Education Minutes

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approve the following Board Of Education Meeting Minutes.

Board of Education Meeting November 27, 2017

Board of Education Meeting December 11, 2017

Board of Education Work Session December 20, 2017

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-12 Out-Of-State/Overnight Student Trips

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approve the following out-of-state / overnight student trips.

The Maumee High School Ski Club will travel on the following dates:

- **Alpine Valley, MI - Sunday, January 7, 2018**
- **Mt. Brighton, MI - Thursday, February 8, 2018**
- **Mt. Brighton, MI - Friday, February 23, 2018**
- **Alpine Valley, MI - Saturday, March 10, 2018**

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye. The president then declared the motion carried.

10-01-13 Attendance At Professional Meetings

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board approve attendance at the following professional meetings, per Board Policy 3243.

1. Administration

Tricia Samuel OAPSA Winter Conference

Columbus, OH
February 1-2, 2018
Anticipated Expenses \$648.75

2. Certificated

Corryn Smith National Reading Recovery and K-6 Literacy Conference
Columbus, OH
February 17-20, 2018
Anticipated Expenses \$1,674.88

Roll Call: Wolff, Aye; Balcerzak, Aye; Campos, Aye; Wiley, Aye. The president then declared the motion carried.

18-01-14 Gifts And Donations

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board accept with gratitude the following gifts and donations.

Gina Hughes has donated a piano tuning, valued at \$100, for the piano in the PAC lobby at MHS.

The Grisez family donated library books, valued at \$48, to Fairfield Elementary School.

The Arrowhead Park Association donated \$120 to be used to pay off or reduce a student's or students lunch fee debt.

The Maumee Garden Club donated \$100 to be used to pay off or reduce a student's or students lunch fee debt.

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-15 Resignation/Re-Employment

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approval of the following resignation/re-employment.

WHEREAS, the Treasurer of the Board has notified the Board of his intention to resign effective January 31, 2018 and to seek re-employment with the Board; and

WHEREAS, the Board desires to reemploy the Treasurer upon his retirement; and

WHEREAS, the Board provided public notice of the Treasurer's intent to retire and seek reemployment in the same position and provided public notice of a public meeting regarding the issue of re-employing the Treasurer; and

WHEREAS, the public meeting was held on December 11, 2017;

BE IT HEREBY RESOLVED, that the Board accepts the resignation of Paul Brotzki submitted for the purpose of initiating earned retirement benefits effective at the end of the work day on January 31, 2018.

BE IT HEREBY FURTHER RESOLVED, that the Board employs Paul Brotzki as Treasurer beginning February 1, 2018 and continuing through July 31, 2018, such employment to be at the salary of \$107,228 and subject to such other terms and conditions as are set forth in the written contract presented to this Board.

BE IT HEREBY FURTHER RESOLVED, that the Board employs Paul Brotzki as Treasurer beginning August 1, 2018 and continuing through July 31, 2023, such employment to be at the salary of \$107,228 and subject to such other terms and conditions as are set forth in the written contract presented to this Board.

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-16 Resignation

It was moved by Mrs. Campos and second by Mr. Wiley that the Board approve the following resignation.

- A. Operational
Wanda Gabala Resignation from Bus Monitor position effective at the end of the day, 1/12/2018
(Wanda will continue as Kitchen Helper - Breakfast at Fairfield and Lunch at Gateway.)

Roll Call: Campos, Aye; Wiley, Aye; Balcerzak, Aye; Wolff, Aye. The president then declared the motion carried.

18-01-17 Employment / Nominations 2017-18

It was moved by Mr. Wiley and second by Mrs. Wolff that the Board approve the following nomination, pending a successful criminal record check where it applies, for the 2017-18 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

A. Operational Transfer
Jennifer White

To Kitchen Helper at Gateway Middle School
9 months per year, 2.75 hours per day, \$13.07 per hour
From Lunchroom Monitor at Gateway Middle School
9 months per year, 2.5 hours per day, \$13.55 per hour
Effective January 4, 2018

B. Certificated Substitutes

Kaela Bilski Long Term Sub License, Early Childhood (P-3)
Aimee Lardinais Short Term Sub License, General Ed

C. Operational Substitutes

Food Service
Lisa Uyttenhove

D. Student PAC Employee

Toby Brewer
Shaelyn Kiser

E. Volunteers

MHS BIGS Program
Addison Farthing
Zoe Edwards

Roll Call: Wiley, Aye; Wolff, Aye; Balcerzak, Aye; Campos, Aye. The president then declared the motion carried.

18-01-18 Leaves Of Absence

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approve the following leave of absence.

1. Certificated

Laura Keifer Medical Leave beginning approximately April 19, 2018 and continuing through accumulated sick, paid and unpaid leave through approximately June 15, 2018, in compliance with the Family and Medical Leave Act (12 weeks maximum).

Roll Call: Wiley, Aye; Balcerzak, Aye; Campos, Aye; Wolff, Aye. The president then declared the motion carried.

1-01-19 Adjournment

It was moved by Mrs. Campos and second by Mr. Wiley that the Board adjourn the January 8, 2018 organizational board meeting.

Roll Call: Campos, Aye Wiley, Aye; Balcerzak, Aye; Wolff, Aye. The president then declared the motion carried.