

**MAUMEE BOARD OF EDUCATION
REGULAR MEETING
APRIL 28, 2016**

President Piechowiak convened the regular board meeting of the Maumee City Board of Education at 5:30 p.m. on April 28, 2016. Roll Call: Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye.

16-04-10 Approval and Signing of Board of Education Meeting Minutes

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the minutes of the Board of Education meetings as listed.

March 21, 2016 Regular Meeting

April 11, 2016 Work Session

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-11 Financial Statements, Cash Reconciliation and Investment Ledger

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board approve the Financial Statements, Cash Reconciliation and Investment Ledger as presented.

Each month the Board is presented with the following financial reports:

- 1] Financial Statement
- 2] Cash Reconciliation
- 3] Investment Report

Roll Call: Wolff, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wiley, Aye. The president then declared the motion carried.

16-04-12 Policies – Designee Modifications

It was moved by Mrs. Durham and second by Mr. Wiley that the Board approve the following designee changes to policies as detailed/listed below:

Steven Lee to replace Todd Cramer as a Compliance Officer in the following policies:

- 1662 Anti-Harassment
- 3362 Anti-Harassment
- 4417 Anti-Harassment
- 4362 Anti-Harassment
- 5517 Anti-Harassment

- 1422 Nondiscrimination & Equal Employment Opportunity
- 2260 Nondiscrimination & Access to Equal Education Opportunity
- 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
- 3122 Nondiscrimination & Equal Employment Opportunity
- 4122 Nondiscrimination & Equal Employment Opportunity

Roll Call: Durham, Aye; Wiley, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-13 Policies

It was moved by Mrs. Balcerzak and second by Mr. Wiley that the Board Board adopt the following policies.

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- Policy 1130/3113/4113 – Conflict of Interest (Revised)**
- Policy 2460.03 – Independent Educational Evaluations (New)**
- Policy 4162 – Drug and Alcohol Testing of CDL License Holders (Revised)**
- Policy 5112 – Entrance Requirement (Revised)**
- Policy 5136 – Responsible Use Policy For Technology And Network Use [Revised]**
- Policy 5320 – Immunization (Revised)**
- Policy 6110 – Grant Funds (Uniform Grant Guidance) (Revised)**
- Policy 6111 – Internal Controls (New)**
- Policy 6112 – Cash Management of Grants (New)**
- Policy 6114 – Cost Principles – Spending Federal Funds (New)**
- Policy 6116 – Time & Effort Reporting (New)**
- Policy 6325 – Procurement – Federal Grants/Funds (New)**
- Policy 6550 – Travel Payment & Reimbursement (Revised)**
- Policy 7300 – Disposition of Real Property/Personal Property (Revised)**
- Policy 7310 – Disposition of Surplus Property (Revised)**
- Policy 7450 – Property Inventory (Revised)**
- Policy 8500 – Food Services (Revised)**
- Policy 9270 – Equivalent Education Outside the Schools (Home Schooling) (Revised)**

Roll Call: Balcerzak, Aye; Wiley, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-14 Facilities Sharing Agreement

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board extend the attached Facilities Agreement with the Perrysburg Exempted Village School district, originally approved on May 7, 2012, for the purpose of offering preschool services to residents of their school district at Union Elementary School for the 2016-17 school year.

Roll Call: Wolff, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wiley, Aye. The president then declared the motion carried.

16-04-15 Out-of-State / Overnight Student Trips

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the following out-of-state / overnight student trips:

MHS Track athlete and coach will travel April 28 - 30, 2016 to the University of Louisville in Louisville, KY. Student/athlete, Zak Kirk will participate in the Eastern Relays, an elite invitational event that features the best track and field athletes from the Midwest. Athlete and coach will assume the cost of all travel, lodging and meet entry fees.

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-16 Gifts and Donations

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board accept with gratitude the following gifts and donations:

Rhonda Birr donated 37 assorted new books (donor valued at \$300.00) to Fairfield Elementary.

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The following donations were made to Maumee City Schools towards Staff Appreciation Day (May 3).

Darleen Stillwell, owner of Darette Enterprises Ltd/Tim Horton's Café' & Bake Shop donated 150 coupons (donor valued at \$388.50) for a free coffee & donut for substitute instructional and operational personnel.

Ty Zumigala, Manager, Maumee Indoor Theatre donated 150 coupons (donor valued at \$562.50) for a free movie for substitute instructional and operational personnel.

Ty Zumigala, Manager, Maumee Indoor Theatre donated an additional 100 coupons (donor valued at \$375.00) to Maumee City Schools to be used for future events, at the discretion of the district.

David Brainard made the following donations to the Janice Brainard Scholarship Fund:

\$40.00 – in memory of Don Hofmann
\$40.00 – in memory of Doug Ankenbrandt

Roll Call: Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-17 Retirements / Resignations

It was moved by Mrs. Durham and second by Mrs. Wolff that the Board approve the following retirements / resignations.

- | | | |
|----|--------------------------------------|---|
| A. | Operational
Vicki Pegorsch | Retirement effective end of the day May 31, 2016
(Head Cashier/Kitchen Helper at Fort Miami) |
|----|--------------------------------------|---|

Roll Call: Durham, Aye; Wolff, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye. The president then declared the motion carried.

16-04-18 Employment/Nomination 2015-2016

It was moved by Mr. Wiley and second by Mrs. Piechowiak that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2015-16 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

- A. Straight A Grant Stipends
Curriculum Writers – (\$5000 each)
Maumee High School
Robert Dryfuse
Staci Leach
Alison Mackin
Jeff McIntire
Teresa Mortemore
Christine Offenbacher
Cori Wagner

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Gateway Middle School – (\$5000 each)

Amanda Bentz
Mike Dick
Leanne Stevens
Wesley Weigman

Project Manager – (\$5000)

Michelle Shafer

B. Operational

Transfer

Randy Rice

From: Building Engineer at Gateway Middle School
(12 months/year, 8 hours/day, \$20.86/hour)

To: Building Engineer at Maumee High School
(12 months/year, 8 hours/day, \$21.46/hour)
Effective April 25, 2016

C. Instructional Substitutes

Kaitlyn Beal – Long Term Substitute License – Early Childhood (P-3) - pending

Jessica Priehs – Short Term Substitute License – General Ed – (effective 4/22/16)

Hayden Reamer – Long Term Substitute License – Adolescence to Young Adult
(7-12) - pending

Allison Zukowitz – Short Term Substitute License – General Ed - pending

D. Operational Substitutes

Buildings & Grounds

Sarah Anderson
Heidi Meiers

Classroom Assistant

Heidi Meiers

Clerical

Heidi Meiers

Food Service

Heidi Meiers

Playground Monitor

Heidi Meiers

Transportation

Sarah Anderson

E. Pupil Activity Contracts

Connor Robinson

Audio Visual Coordinator \$397.00
(effective 5-1-16, remainder of 2015-16 school year)

F. PAC Student Employee

Angelia Alvarado
Sarah Niner
Maurice Sparger
Lillian Stichler
Katherine Zieber

Roll Call: Wiley, Aye; Piechowiak, Aye; Balcerzak, Aye; Durham, Aye; Wolff, Aye. The president then declared the motion carried.

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16-04-19 Employment/Nominations 2016-17

It was moved by Mrs. Wolff and second by Mr. Wiley that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2016-17 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

- A. Instructional
Shannon Revill MS/Elementary (K-8) Math Teaching and Learning Coach
 \$76,445 (MA, Step 13)
 (2016-17 school year) (Original hire date of 7-14-03 for MEA seniority.)
- B. Operational
Pam Holderness Secretary to Assistant Superintendent
 (12 months/year, 8 hours/day, \$20.82/hour)
 Effective July 1, 2016
- C. Lay Coach
Amanda Blanc Cheerleader Advisor-HS-Assistant \$2784.00

Roll Call: Wolff, Aye; Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. The president then declared the motion carried.

16-04-20 Limited Contracts – Certificated

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board grant renewal of limited contracts to the following certificated personnel, per Board Policy 3370, for the 2016-17 school year. The certificated personnel are listed below by the building/department to which they are presently assigned. Although many will be assigned to the building under which their names appear, the action of the Board should be construed only as employment by the Maumee City Board of Education and not a particular building assignment.

<u>High School</u>	<u>Gateway Middle School</u>
Sara Arthur	Ashley Fox
Eric Boswell	Justin Lau
Todd Ery	Melissa Miller
Sam Evans	Shannon Parks
Shayla Ferguson	Leanne Stevens
Courtney Gilts	Amy Stough
Jeff Goatley	Suzanne Van Tuinen
Holly Hamilton	Brian Ward
Wasim Hawary	Timothy Wilhelm
Emily Haynes	Samantha Young
Christina Jackson	
Adam Junga	
Nicholas Miller	
Alison Ogdahl	
Colleen Pivoriunas	
Elizabeth Puskala	
Amanda Rodriguez	
James Stanton	
Lindsay Vannett	
Christopher West	
<u>Fairfield Elementary</u>	<u>Fort Miami Elementary</u>
Kara Barnhisel	Jessica Allan

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Lindsay Boltz	Angela Gugger
Courtney Byrne	Kelsey Kuszek
Sabrina Cremean	Laura Longthorne
Shannon Cusumano	Derek Sheridan
Jennifer Justen	
Kendall Karchner	
Erica Lipstraw	
Shannon Opsincs	
Jeanne Pawlicki	
April Peters	

<u>Wayne Trail Elementary</u>	<u>Student Services Department</u>
Kristen Bockbrader	Shannon Boyd
Joel Calkins	Mark Bromley
Marissa Dauer	Erin DiLorenzo
Megan Elmlinger	
Megan Hall	
Margaret Keeseey	
Steven Kiss	
Logan Monts	
Stephanie Sheridan	
Sarah Stawiarski	
Lisa Steinbauer	
Angela Sturtz	
Krista Sweeney	
Ashley Vore	
Amanda Watson	
Allison Williams	

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-21 Continuing Contracts – Certificated

It was moved by Mr. Wiley and second by Mrs. Wolff that the Board grant continuing contracts to the following certificated personnel per Board Policy 3370 ***effective, beginning with the 2016-17 school year.*** The certificated personnel are listed below by the building/department to which they are presently assigned. Although many will be assigned to the building under which their names appear, the action of the Board should be construed only as employment by the Maumee City Board of Education and not a particular building assignment.

Maumee High School
Jamie Naragon

Gateway Middle School
Marc Gibson
Laura Martin
Brooke Potts

Roll Call: Wiley, Aye; Wolff, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye;. The president then declared the motion carried.

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16-04-22 Limited Contracts – Operational

It was moved by Mrs. Balcerzak and second by Mrs. Wiley that the Board grant limited contracts to the following operational employees per Board Policy 4124 and ORC 3319.081 ***effective July 1, 2016 through June 30, 2018***. The operational personnel are listed below by the building/department to which they are presently assigned. Although many will be assigned to the building under which their names appear, the action of the Board should be construed only as employment by the Maumee City Board of Education and not a particular building assignment.

Maumee High School

**Lara Burkett
Chelsea Kolacki
Erinn Kolacki**

Gateway Middle School

Tami Farrington

Fairfield Elementary School

**Erin Szymanowski
Karen Westrick**

Wayne Trail Elementary School

Stephanie Bryant-McClurg

Food Service

Sarah Gierying

Technology

Connor Robinson

Transportation

Lois (Dolly) Young

Roll Call: Balcerzak, Aye; Wiley, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-23 Continuing Contracts –Operational

It was moved by Mrs. Piechowiak and second by Mrs. Durham that the Board grant continuing contracts to the following operational employees per Board Policy 4124 and ORC 3319.081 ***effective July 1, 2016***. The operational personnel are listed below by the building/department to which they are presently assigned. Although many will be assigned to the building under which their names appear, the action of the Board should be construed only as employment by the Maumee City Board of Education and not a particular building assignment.

Buildings & Grounds

Elizabeth Pohlman

Fairfield Elementary School

Nicole Hallett

Fort Miami Elementary

Karrie Urbanski

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Wayne Trail Elementary
Brenda Cook
Lynne Gill

Transportation
Cindy Rozanski
Rebecca Wagener

Roll Call: Piechowiak, Aye; Durham, Aye; Balcerzak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

16-04-24 Leaves of Absence

It was moved by Mrs. Wolff and second by Mr. Wiley that the Board approve the following leaves of absence.

- A. **Instructional**
Jessica Allen Medical Leave approximately August 23, 2016 and continuing through accumulated sick, paid and unpaid leave through approximately September 9, 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).
- B. **Operational**
Jyl McCarthy Medical Leave (Intermittent) commencing February 15, 2016 and continuing through accumulated sick, paid and unpaid leave in compliance with the Family and Medical Leave Act (12 weeks maximum).
- Pamela Moeller** Medical Leave approximately March 31, 2016 and continuing through accumulated sick, paid and unpaid leave through approximately May 31, 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).
- Dawn Palicki** Medical Leave approximately May 4, 2016 and continuing through accumulated sick, paid and unpaid leave through approximately June 17, 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).
- Dolores Tubbs** Medical Leave approximately March 25, 2016 and continuing through accumulated sick, paid and unpaid leave through approximately May 6, 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).

Roll Call: Wolff, Aye; Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. The president then declared the motion carried.

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16-04-25 Reduction In Force Resolution

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the reduction in force, due to decreased enrollment of pupils and in accordance with the collective bargaining agreement between the Board of Education and the Maumee Education Association, the Board suspend the contract of the following certificated/license staff member effective August 12, 2016:

Sabrina Cremean

The individual shall be placed on the recall list. The Board will administer the list according to the collective bargaining agreement.

MAUMEE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Maumee City School District Board of Education met in regular session on April 28, 2016 with the following members present:

Diane Balcerzak, Jane Durham, Stephanie Piechowiak, Mike Wiley, Janet Wolff

_____ Moved the adoption of the following Resolution

RESOLUTION

WHEREAS, the Board has determined that it must, as a result of decreased enrollment of pupils, reduce in force its teaching staff for the 2016-17 school year; and

WHEREAS, the Superintendent has reviewed district programs and enrollment and recommended to the Board that certain teaching positions be reduced and the contracts for persons in those positions be suspended, effective at the start of the 2016-17 school year; and

WHEREAS, the Superintendent has notified the Maumee Education Association of the positions to be reduced;

BE IT HEREBY RESOLVED, that the following positions will be reduced per Ohio Revised Code Section 3319.17, effective August 12, 2016 due to decreased enrollment of pupils:

Elementary Intervention Specialist

BE IT HEREBY FURTHER RESOLVED, that the Superintendent will identify in accordance with the reduction in force provisions of the applicable collective bargaining agreement, the contracts to be suspended as a result of the reduction in force.

_____ Moved the Motion

Upon roll call, the vote resulted as follows: _____, _____, _____, _____, _____.

Adopted April 28, 2016

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

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16-04-26 Executive Session

It was moved by Mrs. Durham and second by Mrs. Piechowiak that the Board enter executive session at 6:28 pm to discuss employment and compensation of personnel and negotiations with employee groups, pending litigation.

Roll Call: Durham, Aye; Piechowiak, Aye; Balcerzak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

Return to regular session at 7:31 pm.

16-04-27 Adjournment

It was moved by Mrs. Balcerzak and second by Mr. Wiley that the Board adjourn the April 28, 2016 regular board meeting at 7:38 pm.

Roll Call: Balcerzak, Aye; Wiley, Aye; Durham, Aye/ Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

President

Treasurer