

**From:** Maumee City Schools <SchoolMessenger@maumee12.org>  
**Subject:** COVID-19 Update (3/18/20)

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### **Maumee City Schools Contact Number & Hours**

**Given our school building offices are closed until further notice, we are asking parents to call 419-720-3285 if you need to reach our schools. All building phones are being forwarded to this number. Our administration offices will remain open 8AM - 1PM then 2PM - 4PM.**

### **Modified Teaching Instruction Began Today - 3/18/20**

**Please be sure to check your email for further direction from your child's teacher(s) in regard to their plans for instruction. Once again, please keep in mind that we are encouraging staff to use new technology resources and platforms and your patience and understanding are appreciated as there will be a learning curve for all involved. I would encourage you to contact your child's teacher if you have specific questions.**

### **Buildings Open This Thursday (3/19/20)**

**Thursday, March 19th from 12:00PM and 6:00PM our buildings will be open to allow students (or their parents) to pick up instruction materials and supplies they must have to complete assignments during our school closure.**

**Individuals should not come into a school unless they left materials in their desks or lockers that they must have to complete their schoolwork. To be clear, this is not to retrieve a favorite pencil or to visit with other students and staff. If you do come in, please be patient and follow the guidance below while practicing social distancing.**

- **Enter the building through door #1. This will be the only door that will be unlocked.**
- **You may be asked why you need to enter as once again we only want those who need to be in the building to come.**
- **There will be no congregating in the building. Please come in, gather your materials and exit.**
- **Please remove any food or other items that may spoil from your desk or locker.**

**\* Please know we may monitor the number of people in the building and MAY RESTRICT access if we deem that social distancing cannot be maintained. As individuals leave the building, we would allow others to enter.**

### **Internet at Home**

**If you do not have an internet connection in your home, other than cellular service, please call 419-720-3285. While we cannot provide this service, we can share resources that may be helpful.**

### **Device Distribution Schedule/Location**

**If you requested a device and have not yet picked it up, devices will be available at our administrative offices -- 716 Askin Street on Thursday, March 19th and Friday, March 20th between 8AM and 3 PM. If you did not indicate you needed a device and now would like one or if you did not return the form and need a device, please email our Director of Technology at [jdugan@maumeeek12.org](mailto:jdugan@maumeeek12.org).**

### **Grab & Go Breakfast and Lunch**

**Meal pickup is now available at several Maumee locations. Here is the meal order form [link](#) for next week March 23 - 27. If you previously ordered meals, you do not need to complete the form again. If you did not fill out a form but have an urgent need for food, call 419-720-3285.**

### **Student Medications**

**A reminder that all student medications are being stored at our Administrative Offices located at 716 Askin Street. Medications can be picked up anytime between 8AM - 1PM then 2PM - 4PM. You will need a photo ID and you must be listed as an emergency contact.**

### **Guidance for Those Who Are Having Symptoms**

**The county has also established 24/7 nurse helplines for those concerned about having symptoms -- 419-251-4000 and 419-291-5355.**